

**AUDIT AND RISK MANAGEMENT COMMITTEE**  
**Minutes from the Meeting held on**  
**4<sup>th</sup> June 2010**  
**Cambridgeshire Horizons Conference Room**

**COMMITTEE/ BOARD MEMBERS PRESENT:**

**John Bridge - Chair**  
**Alex Plant**  
**Cllr Alan Melton**  
**Cllr Jill Tuck**  
**Cllr Fred Brown**

**Cambridgeshire Chambers of Commerce**  
**Cambridgeshire Horizons**  
**Fenland District Council**  
**Cambridgeshire County Council**  
**East Cambridgeshire District Council**

**ALSO IN ATTENDANCE:**

**Ivan Matthews**  
**John Williamson (Item 4)**  
**Judit Gorog (Minutes)**

**Cambridgeshire Horizons**  
**Cambridgeshire Horizons**  
**Cambridgeshire Horizons**

**APOLOGIES:**

**Cllr Ian Bates**

**Huntingdonshire District Council**

## Actions

### 1. **Welcome and Apologies**

JB welcomed all members to the meeting.  
Apologies were received from Cllr Ian Bates.

### 2. **Minutes of the Meeting held on 4<sup>th</sup> March 2010**

These were agreed.

### 3. **Matters Arising**

There was a discussion regarding the future for LDVs (Cambridgeshire Horizons in particular) and the programme of the new Coalition Government. The board members all agreed that Horizons is one of the most successful LDVs in the country - if not the most successful - and we need to do everything possible to keep it going.

It is possible that we will need to set up a separate body in the future. There was a discussion about the possibilities for the future, and funding options.

It was suggested that the business sector would need to be engaged.

JB

### 4. **HGF Revenue Budget**

AP's report had been circulated. Main Points:

The Revenue budget had unallocated funds of £351K due to projects being withdrawn or unable to meet the funding completion dates. Partner authorities had been asked to submit bids, the scoring and criteria for which had been agreed at Growth Partnership Board (GPB). GPB is to receive, at its meeting next week, the results of this scoring and to consider proposals for which new projects should proceed. A list of those proposals had been circulated to ARM members for review.

#### Discussion:

It was noted that the fact Marshall is not moving in the foreseeable time changes everything. Market towns and transport capacity generally are issues that are not going away in the longer term; With specific regard to the market town strategy, it was noted that the work so far is very good. Appropriate levels of growth can make the towns more sustainable.

AP informed the members regarding the progress on the Uttons Drove land drainage solution, advising we were close to agreement on this.

#### Agreed:

It was agreed that a report on decisions made by GPB would be circulated to all ARM members subsequently to obtain their views and consideration of onward recommendation to Board.

GDB

## 5. Finance Report:

a) 2009-10 Final outturn – IM's paper had been circulated. Of note:

- there was a small deficit at the end of the last financial year (62.5k).

No queries – all committee members were happy with this information.

b) April 2010 Management Accounts: these are the first month's management accounts. All as expected.

c) HGF capital – current position: IM's paper had been circulated. Of note:

- There are some underspent items.
- The county is holding a £10.5 million cash balance.
- The over profiling on this budget has been reduced by 7%.
- As a part of the 2009/10 return we need to identify what is contractually committed.

### Discussion:

Andrew Lansley had raised the funding issue with the former Housing Minister. Hope that there will be clarity on HGF capital for 2010/11 after the budget.

JT advised that we need to be prepared for everything: the worst possible decision as well.

If we don't have the budget we are expecting then we will need to reconsider the HGF programme quickly with Founder Members.

d) HGF revenue position:

The report had been circulated. The current list of projects was reviewed with no queries. The results of the GPB meeting were awaited for approval.

## 6. Risk Registers

a) **Strategic Risk Register:**

With GB away, AP presented this paper. Of Note:

- The red risks were noted with no comment;
- It was noted that we need to work together to deal with a range of issues that will no longer be covered through RSS. There is an obligation for the police now to support the local authority.
- The committee liked the new smiley face icons on the

document.

**b) Internal Risk Register (IRR):**

On the IRR there is no change.

The county auditors carried out an audit of the LDV funding. The report is not ready yet, but will be soon. The external audit is ongoing at the moment and going well.

**7. Forward Dates & Agenda Planner**

Dates noted. No change required.

**8. Any other Business**

There was none.

**9. Date of next Meeting**

Scheduled for 6<sup>th</sup> September 2010, 1400 at Horizons.