

CAMBRIDGESHIRE HORIZONS

Agenda Item No: 6

COMPANY SECRETARY REPORT

To: **Cambridgeshire Horizons Board**

Date: **12th September 2011**

From: **Mark Lloyd, Company Secretary**

Purpose: **To update the Board on various matters of governance.**

Recommendation: **That the Board approve where necessary.**

Contact:	Name: Job Title: Email address: Telephone No:	Mark Lloyd Company Secretary mark.Lloyd@cambridgeshire.gov.uk 01223 699188
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1. BOARD MEMBERSHIP

1.1 Directors Appointed by the Board

- 1.1.1 The Board is asked to note that Mr Alex Plant has resigned as a Director with effect from 5th July 2011, following his resignation as Chief Executive of Cambridgeshire Horizons Limited.
- 1.1.2 The Board is asked to note the resignation of Sir David Trippier as a Director following his resignation as Chairman of Cambridgeshire Horizons Limited in March 2011.
- 1.1.3 The Board is advised that, as reported to the June 27th 2011 meeting of the Board by Cllr Ray Manning, Cllr Manning is the nominated Director for South Cambridgeshire District Council. Cllr David Bard's resignation is noted.
- 1.1.4 The Board is asked to note the resignations of Mr Steve Cox as EEDA's representative on the Board and Mr Steve Collins as the HCA's Board representative. Both have written to the Company Secretary giving notice of their resignations with effect from 30th September 2011 and have also given notice that this signifies the end of EEDA's and the HCA's involvement with Cambridgeshire Horizons.

2. ANNUAL RETURN

- 2.1 The Annual Return to Companies House (Form AR01) has been submitted and accepted.