

Objectives Please identify the KEY OBJECTIVES of the project	Outputs Please identify the OUTPUTS (i.e. the results of the actions for which funding support is being provided)	Outcomes Please identify the OUTCOMES (the impact upon corporate effectiveness and / or service delivery that is anticipated as a result of successful implementation)	Key Actions For each element of the submission, please SUMMARISE the KEY ACTIONS that will take place in order to deliver the outputs and outcomes	Delivery Period and Funding Please identify the overall delivery period and funding requirements of each element of the proposal	Progress as at 31 July
A framework for legal (s106) agreements across the housing sub-region	<p>Summary of learning from elsewhere across the UK, within the Region and within the sub-region on s106 affordable housing wording.</p> <p>Assessment of each districts' current s106 affordable housing policies and practices, and links to LDFs</p>	<p>Develop sub regional S106 wording, with flexibility to allow local changes, e.g. a "menu" of content, based on current good practice</p> <p>Ensure sub-regional consistency of standards of build are achieved in affordable housing, and reduce ability of developers to tout sites to RSLs.</p> <p>Suggest options and wording for s106 agreements, including:</p> <ul style="list-style-type: none"> ▪ options for non-publicly funded schemes ▪ ensure all housing is developed to appropriate standards regardless of the funding source ▪ common approach and wording for Mortgagee in Possession Clauses and rural housing, particularly around shared ownership issues and limited staircasing. 	<p>Learn from the EERA good practice guide to overcome barriers to housing delivery related to s106.</p> <p>Ensure our s106 documents are worded to ensure we achieve the best results possible for housing and communities.</p> <p>Gap analysis of existing s106 agreement wording used by districts for affordable housing, and a new proposed framework for a system to "pick and mix" including cascade clauses.</p>	June to Oct 2008	<p>Consultants (ARK) appointed and initial meeting held to clarify brief and form contacts.</p> <p>ARK undertaking desk research on the documents available, including LDFs, s106 agreements, our SHMA and the EERA s106 good practice guide.</p> <p>ARK setting up one to one sessions with partners and colleagues across the sub-region to identify their current position, strengths and weaknesses.</p>
Achieving a better understanding each others' roles and objectives	<p>Planners, legal and housing professional share approaches and views on s106 and affordable housing. Work jointly with district legal officers to ensure they are aware of and can benefit from the project, even if it is advisory and there is no obligation to use it.</p> <p>Further development of the legal agreement.</p> <p>"Learning from each other" session</p>	<p>Build a clearer understanding between professional groups on the desired outcomes for s106 agreements, including affordable housing.</p> <p>More effective joint working and increased understanding between partners and professions.</p> <p>RSLs, developers and land owners understanding the proposed sub-regional approach to s106 agreements</p>	<p>Run workshops to share views and develop the "menu" of options</p> <p>Apply lessons if relevant, from the new Joint Planning approach being taken by Cambridge City, Cambridgeshire County and South Cambridgeshire on the Growth Sites, which could be applied or considered across the sub-region.</p>	Oct 2008 to Dec 2008	

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A training tool for the future and to extend lessons learned	By drafting the legal wording and running the “learning from each other” sessions, a training tool can be developed to help others understand the process and issues, and to share across the region and with additional partners.	Improved understanding between districts and professions around s106 and affordable housing. A training guide to help staff learn about s106 agreements and how they link to negotiations, delivery, monitoring and enforcement on site. This will be relevant to planners, enablers, strategists, delivery managers, and legal teams. Raise awareness to help the various professions gain a common understanding, language and starting point for the s106 process.	Training, “learning from each other” sessions and a training guide for use by all involved. RSLs (and possibly other sub-regions) may want to become involved to help share understanding and different perspectives on the process of creating a s106 agreement.	Dec 2008 to Feb 2009	

<p>Links to Other Improvement Support: Please identify relevant links to:</p> <ul style="list-style-type: none"> • National Improvement and Efficiency Programmes • Previous/existing capacity building and Regional Centre of Excellence funding/support • Other relevant sources of improvement support 	<p>This project builds on a national report developed by the Housing Corporation and English Partnerships, “Cascades: Improving certainty in the delivery of affordable housing for large-scale development?” at http://www.housingcorp.gov.uk/upload/pdf/S106_Cascades_Report.pdf</p> <p>It also builds on the recent EERA and Inspire East report, “Delivery of Affordable Housing through Section 106 Agreements” which sets out good practice for s106 agreements around housing.</p>
<p>Forward Strategy Please describe:</p> <ul style="list-style-type: none"> • Your forward or exit plan • The sustainability of the project beyond the life of the funding 	<p>Our plan is to complete the project by February 2009, although we had originally scheduled to end in December 2008. This change is due to concerns largely about pressures over the Xmas period when we would be looking to the Cambridge Sub Regional Housing Board to approve the menu and the training tool. We have also allowed a little more time for consultation with planners and legal colleagues once the draft menu is available, to gain maximum understanding and acceptance of the project’s outcomes.</p> <p>Following February 2009 we will have a training tool to use and develop with new staff in future, and to support existing staff in the current roles. We also plan to share our learning with other housing sub-regions across the East of England by sharing the outcomes of the project.</p>
<p>Plans for Evaluation Please identify:</p> <ul style="list-style-type: none"> a) How the current/baseline position has been assessed within partner authorities b) How progress, success and achievement will be measured c) How the achievement of outputs and outcomes will be evaluated 	<ul style="list-style-type: none"> a) A sub-regional group of housing enablers has been meeting for many years, and has discussed the variation between section 106 agreements in recent months. With the publication of the EERA good practice guide, enablers have become more aware of the potential to share learning and understanding, and to support all districts in the sub-region, and to standardise some aspects of our s106 requirements. This is how the project brief originated. b) Progress will be measured through monitoring of the project plan by the s106 lead officers, and reported to CRHB and EERA. Success will be measured by the delivery of the outputs detailed above (the menu, the training tool and the learning session). c) Evaluation will be carried out by the s106 project team, RSL reps, related professionals and by participants in the learning session. CRHB will provide final testing and acceptance of all the outputs at their Feb/Mar 2009 meeting.