

The change log

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Appendix 15. The change log

A15.1 Introduction

Following its launch in April 2008, the Cambridge Sub-region's SHMA is updated, revised, consulted upon, improved and developed each year.

A15.2 Purpose of the change log

It is important that readers are clear that they are reading the most up-to-date version of a chapter in the SHMA, and the SHMA team has worked hard to try to keep this as clear as possible.

However, as time progresses it is easy to create confusion between chapter versions, when they were last updated, and the year of the data that specific chapter refers to.

A15.3 Page formats

To help ensure everyone looking at the SHMA knows what they are reading, why, and that it is the most up-to-date version each page is labelled with:

- A header giving the title "Cambridge sub-regional SHMA" alongside the section and chapter number and title.
- In the footer are the:
 - page number
 - version number (prefixed by "consultation draft" until approved)
 - published date
 - page number of the total pages in that chapter (page x of y)

The change log provides a list of all the chapters issued, their reference numbers and dates, to ensure readers are confident they are looking at the most up-to-date version.

A15.4 Plan to revise and update the SHMA

The initial SHMA was commissioned in mid 2006, the consultation draft launched in December 2007 and the initial report signed off by CRHB in March 2008.

This provided the foundation for future research, updating and monitoring of the housing market, to create a "live" picture of the housing markets in our sub-region and the factors having greatest effect on them.

It is vital to recognize that this is the first time such an assessment has been commissioned for the Cambridge sub-region, and that we are developing our own model, based on the CLG guidance, in an attempt to create as full and in-depth an assessment as possible. However we are constrained by the availability of detailed information on specific issues within our sub-region, by difficulties collating and comparing data sets, and by constant changes and improvements in data being gathered which will, in time, provide much more detailed data but which at present may only provide a partial view of the issue concerned. To counter these issues, we have taken care to provide detailed references to the data used

and dates the data was collected, and to set out a programme for updating the assessment and the detailed information it depends upon.

As the SHMA process has developed, the updating process can be summarized as follows:

- Chapters which are “key” to the calculation of housing need, contained in Chapter 27, are updated annually so that the numbers used in Chapter 27 are supported by those in the “key” chapters.
- Other chapters undergo a periodic review, but not necessarily annual.

At the outset we plan to undertake an annual review of the information available and how much the market, and the information, has changed since the SHMA was first launched. We would also plan for re-publication once the outcomes of the Assessment are sufficiently changed that they need re-stating. This needs to tie in with the review of districts' Local Development Documents if it is to provide the most up to date assessment of the market possible to support them. To tie in with other timeframes and with our Service Level Agreement, we anticipate needing a complete revision of the SHMA at least once every 5 years, and more frequently if the changes described above have a significant effect on the housing market.

During the course of developing the Assessment, we will review the updates to data, new data, new information sources, alternative methods of analysing data such as Geographical Information Systems and databases, to develop our understanding and refinement of market data. Part of the SLA includes recruiting a full time housing researcher, who will keep all the data under review and, with sub-regional colleagues and partners, will be able to assess how radically new data or changes in the housing market affect our assessment of the market, and suggest whether the new information means a re-evaluation and re-publication of the Assessment is needed. When such reviews are carried out, the Project Team will recommend to the Cambridge Sub-Regional Housing Board whether parts or all of the Assessment need to be re-published. Table 1 below summarises:

The Change Log table sets out the contents of the SHMA and the version numbers at each annual update.

Lines shaded grey denote chapters unchanged in the latest version, unshaded lines (in white) highlight chapters and appendices amended in the latest version.

As new chapters are added, they will be numbered as simply as possible and publicized via website, emails and briefing notes to the SHMA Partnership Team.

Until September 2011 Cambridgeshire Horizons website will host the SHMA and the most up to date version of each chapter will be available on the website. If people want to see a previous version, these will be accessible as an archive on the Cambridgeshire Horizons website.

The Change Log: 2010 update

Chapter	Chapter title	Date V1 launched	V1 archived?	Date V2 (2009 update) launched	V2 archived?	Date V3 (2010 update) launched	Brief note of change(s) made	Note of any other chapters affected
Section A: Introduction to the SHMA								
1	Introduction and context	2008	✓ 2009	2009	×	No update in 2010		
2	Links between planning policy and SHMAs	2008	✓ 2009	2009	×	No update in 2010		
3	Project structure and accountabilities	2008	✓ 2009	2009	×	No update in 2010		
4	The participation ladder	2008	✓ 2009	2009	×	No update in 2010		
5	Robust and credible	2008	✓ 2009	2009	×	No update in 2010		
Section B: Cambridge sub-regional Context								
6	Profile of the Cambridge sub-region	2008	✓ 2009	2009	×	No update in 2010		
7	Defining housing markets using commuting patterns	2008	✓ 2009	2009	×	No update in 2010		
8	Defining housing markets using postcode sectors	2008	✓ 2009	2009	×	No update in 2010		
Section C: The current housing market								
9	Economic context and forecasting	2008	✓ 2009	2009	×	No update in 2010		
10	Demographic context and forecasting	2008	✓ 2009	2009	×	No update in 2010		
11	Dwelling profile & occupation	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter ▪ Data updated where possible to 2008/9. The HSSA return used to complete tables 1, 2 and 4 has changed so no update possible, remain as 2007/8 data in this version. Fig 1 removed. ▪ Census tables unchanged 	

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Annex 15: The change log – updated 2010

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							<ul style="list-style-type: none"> ▪ Supported housing table (Table 8) updated using Dataspring ▪ Census data on overcrowding removed (previous Table 10 and 11) and some detail (e.g. definition of the room requirement) removed ▪ Changed data source for concealed households to CLG estimates, instead of our 2007 household survey. ▪ Conclusion added 	
12	Housing stock condition	2008	✓ 2009	2009	×	No update in 2010		
13	Snapshot of property prices	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter ▪ Updated to reflect data to April 2009 ▪ Note changes to Hometrack data ▪ Adds a new section at start of chapter comparing 6 months of data, i.e. Nov-Apr 08 compared to Nov-Apr 09 ▪ Adds graphs comparing change in ave price per LA from July 07 to Apr 09, and 2000 to 2009 ▪ Removes graph of % price change per district by type ▪ Adds more data on numbers of sales by district and type, and turnover as % stock ▪ Adds data on sales by price band. ▪ Adds annex showing comparison of sales only, to sales and 	Ch 21

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							valuations data as provided by Hometrack <ul style="list-style-type: none"> ▪ Adds annex showing sales by price band, by year, for each district. 	
14	Changes in property prices from 2001 to 2006	2008	✓ 2009	2009	×	No update in 2010		
15	The private rented market	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter ▪ Added new data from 2009 survey of private rents ▪ Added 4 new graphs (pp11-12) 	Annex 3
16	The buy-to-let market	2008	✓ 2009	2009	×	No update in 2010		
17	Social rented housing turnover, registers and lettings	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter ▪ Data updated to 2008-9 throughout with a couple of exceptions remaining as 2008 ▪ Table 6 updated to show priority bands on CBL, instead of "reasonable preference" ▪ Graph comparing needs and lettings by size removed ▪ Table 10 added showing % new lets in each district by age of household reference person, replacing graph of the same. ▪ Previous tenure by district added. ▪ Top 10 reasons for leaving previous accommodation added. ▪ Various tables deleted at end of chapter, e.g. reasons for leaving cross-referenced to household structure, source of household 	

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							income, average income by household structure, income band by household structure and reason for vacancy by number of bedrooms.	
18	Homelessness	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter ▪ Re-incorporated the summary of district homelessness strategies in Appendix 1 to this chapter. (The previous update in 2009 removed the summaries and included a link to the archived chapter where they could be found, instead). ▪ Updated most data to 2008/09. ▪ Changed order of paragraphs in section 18.2 ▪ Homeless at home text and table removed. ▪ Annex 1 added back in. 	Ch 27
19	Registers for intermediate housing	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter ▪ Minimal update for 2008/9 ▪ Removed section on ethnicity ▪ Amended terms used for final graph 	Ch 30
20	Purchasers of intermediate housing	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter ▪ Data updated to 2008/09 ▪ Added new graph showing number of intermediate sales over time ▪ Para on key workers removed ▪ "Issues arising" added 	Ch 21

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21	Affordability by tenure and size	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary at start of chapter. ▪ Adjusted illustrative calculation figures: interest rate cut from 6% to 4% and rental percentage cut from 2.75% to 2.69% ▪ In district graphs and tables, average house prices added ▪ Summary of cost by tenure and size for each district removed ▪ Section on various shares for 25 and 30 year mortgages for shared ownership removed ▪ Section on 3 and 4 bedroom houses removed ▪ More complete section on deposits added ▪ Appendix showing monthly costs as % of gross household incomes by district removed. 	Ch 27 Ch 37
Section D: The future housing market								
22	Planning for housing delivery	2008	✓ 2009	2009	×	No update in 2010		
23	Past and future housing delivery	2008	✓ 2009	2009	×	No update in 2010		
24	Links to strategic land availability assessments	2008	✓ 2009	2009	×	No update in 2010		
25	Key drivers of the housing market and building industry	2008	✓ 2009	2009	×	No update in 2010		
26	Delivering mixed, balanced communities	2008	✓ 2009	2009	×	No update in 2010		
Section E: Housing need								
27	Identifying housing need	2008	✓ 2009	2009	✓ 2011	Sept 2011	<ul style="list-style-type: none"> ▪ Summary added at start of chapter 	Ch 29 Ch 30

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							<ul style="list-style-type: none"> ▪ Figures updated, in line with other updated chapters ▪ Table added comparing past SHMA figures with the latest 2008/9 figures ▪ Forest Heath and St Edmundsbury fully incorporated in SHMA for the first time ▪ Methodological changes described in full within the chapter 	
28	Observers data	2008	✓ 2009	2009		Deleted		
29	Future sizes of homes	2008	✓ 2009	2009	×	No update in 2010		
30	Indication of affordable tenures	2008	✓ 2009	2009	×	No update in 2010		
Section F: Housing requirements of specific household groups								
31	BME housing issues	2008	✓ 2009	2009	×	No update in 2010		
32	Introduction to migrant worker housing issues	2008	×	No change	×	No update in 2010		
33	Gypsy and Traveller housing issues	2008	×	No change	×	No update in 2010		
34	Housing for different household types	2008	×	No change	×	No update in 2010		
35	Disability and housing issues	2008	×	No change	×	No update in 2010		
36	Rural housing	2008	✓ 2009	2009	×	No update in 2010		
37	First time buyers			New in 2009	×	No update in 2010		
Appendices:								

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A1	Research brief	2008	✘	No change	✘	No update in 2010		
A2	MRUK household survey outcomes	2008	✘	No change	✘	No update in 2010		
A3	Private rented survey	2008	✓ 2009	2009	✓ 2011	Sept 2011	▪ Survey re-run in January 2009 and fully reported in this Appendix	Ch 15
A4	Estate agents survey	2008	✓ 2009	2009	✘	No update in 2010		Ch 15 Ch 16 Ch 21
A5	Letting agents survey	2008	✓ 2009	2009	✘	No update in 2010		Ch 15 Ch 16 Ch 21 Ch 37
A10	Outcomes of consultation throughout the process	2008	✓ 2009	No change	✘	No update in 2010		
A11	Quality assurance	2008	✘	No change	✘	No update in 2010		
A12	Consultation form	2008	✓ 2009	No change	✘	No update in 2010		
A13	Technical appendix	Jun 09		New in 2009	✘	No update in 2010		
A14	Key facts and figures for each district	2008	✓ 2009	2009	✘	No update in 2010	<i>Remodelling of chapters in 2011 to replace the need for this Appendix, so considered no need to update in 2010</i>	
A15	The change log	2008	✓ 2009	Updated in 2009	✓ 2011	Sept 2011	▪ Fully updated	
A16	Summary of learning from first SHMA and plans for new research	2008	✘	No change	✘	No update in 2010		
A20	Updating plan			New in 2009	✘	No update in 2010		